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| **Rating Sheet For Nonprofit Search Firms** | | | | |  |  |  |  |  |  |  |
| **FIRM NAME** | **SPECIALITY IN NONPROFIT SECTOR** | **QUALIFICATIONS OF SEARCH CONSULTANT** | **# of CONCURRENT SEARCHES** | **PROVIDING SALARY INFORMATION** | **SEARCH PROCESS** | **HANDLING INTERNAL CANDIDATES** | **LENGTH OF SEARCH** | **ROLE OF SEARCH COMMITTEE & STAFF** | **FEES AND EXPENSES** | **GUARANTEE** | **TOTAL** |
|  | What percentage of your business is devoted to nonprofit searches? | What is the nonprofit background of the assigned search consultant? | How many concurrent searches will the assigned search consultant have? | What information do you provide on salary data? | What's your search process?  How do you reach/ attract most qualified candidates? | What is the process for internal candidates? | How long does a typical search take? | What is the role of the search committee?   What is the role of the Executive Director? | What are your fees?  How are expenses handled? | What is your guarantee if the placed person leaves? |  |
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| **RATING SCALE:** | **0 = POOR 1 = MINIMAL 2 = ACCEPTABLE 3 = AVERAGE 4 = SUPERIOR 5 = OUTSTANDING** | | | | | |  |  | © 2015 The Moran Company | |  |