

Rating Sheet For Nonprofit Search Firms

FIRM NAME	SPECIALITY IN NONPROFIT SECTOR	QUALIFICATIONS OF SEARCH CONSULTANT	# of CONCURRENT SEARCHES	PROVIDING SALARY INFORMATION	SEARCH PROCESS	HANDLING INTERNAL CANDIDATES	LENGTH OF SEARCH	ROLE OF SEARCH COMMITTEE & STAFF	FEES AND EXPENSES	GUARANTEE	TOTAL
	What percentage of your business is devoted to nonprofit searches?	What is the nonprofit background of the assigned search consultant?	How many concurrent searches will the assigned search consultant have?	What information do you provide on salary data?	What's your search process? How do you reach/ attract most qualified candidates?	What is the process for internal candidates?	How long does a typical search take?	What is the role of the search committee? What is the role of the Executive Director?	What are your fees? How are expenses handled?	What is your guarantee if the placed person leaves?	